

RENTAL POLICIES FOR *The Paradise Lavender Farm*

Emergency Information:

In case of emergency -- **Dial 911.**

Physical address is 5822 Paradise Valley Rd, Cresco, PA 18326

Phone: 570-269-8206

General

All local laws and ordinances are strictly enforced.

Additional vendors (ex. Caterers and DJ entertainment) need proof that renter(s) have personal liability listing PFL LLC as an additional insured for the event taking place on the date.

Occupancy is limited to 50 people.

Prior authorization for any event involving consumption of alcohol must be obtained. Use must be in compliance with all state and local laws. Under no circumstances may alcohol be sold. An insurance certificate listing Paradise Lavender Farm, LLC as additional insured must be presented prior to rental date.

Gambling is not permitted. Any raffles or other small games of chance can only be held if the entity doing so has the required permits.

Firearms are not allowed on the property.

The only animals permitted are service animals defined under the guidelines by the ADA. The Paradise Lavender Farm is not responsible for any property left, lost, or stolen at the Farm. If groups of children are present, adult supervision must be provided at all times (ratio 3 adults to every 15 children and at least 2 adults at all times).

Refuse Disposal

The farm provides trash receptacles to be used during the event. When leaving each group must empty and clean all trash receptacles and remove all of their trash from the farm.

Fire and Safety

- .Smoking is not allowed at The Paradise Lavender Farm. Use of the Fire pit is not allowed without prior authorization.
- The use of fireworks, smoke, or faux-smoke generating devices is prohibited. • No electric grills are allowed anywhere on the grounds.
- Any safety hazard must be reported immediately to the contact person for this event. In the event of an emergency, call 911.

Behavior

Renters, their guests, and those using the Farm under any circumstances are expected to be considerate of others, to speak and behave respectfully, and to avoid damaging the furniture, plants, decorations and all surrounding area of Paradise Lavender Farm. Any infraction of this policy may lead to suspension of the privilege of using the Farm and prosecution for damages.

Space Use and Rental

The Farm is available for rent to community organizations, businesses, and individuals on a “first come, first served basis.” Events sponsored by the Farm itself take priority over all other events.

- See Appendix A for fee schedule, deposit requirements, cleaning fee (if needed) • Setup time and cleanup time are part of the total rental/use time.

The farm must be left in the same condition in which it was found. The Renter applicant will be responsible for any janitorial/landscaping charges needed to restore the Farm to its original condition upon completion of use. (Refer to Appendix B). Whether a space rental fee is paid or waived, users must obey local laws and abide by all public policies for the use of The Paradise Lavender Farm, and in addition:

- Items may not be sold, exhibited, or displayed without prior permission.
- No posters, signs, streamers or other decorations may be applied to trees or plants. Decorations may be tied or taped to tent poles. Using or throwing items such as silly string, glitter, rice and other materials is prohibited.
- Furniture belonging to The Paradise Lavender Farm may be moved to suit the user’s purposes, Furniture must be returned to the original configuration at the end of the user’s event. *Prior arrangements for PFL staff to move furniture can be made at an additional fee of the renter/
- Refer to the clean-up checklist in Appendix B.
- Arrangements must be made in advance with the assigned farm contact to open and lock the premises.
- Approximately 35 parking spaces are available on the premises. If more parking is needed this must be arranged at least one week before the event/use/rental.
- Refunds of the Farm Rental fee will not be made for cancellations made within 7 days of the event’s planned starting time. Full refunds will be made for events canceled due to weather or closing of the Farm.
- Applicants will be responsible for the cost of repair of any damage incurred during the use of this farm.

• **Appendix A**

Deposit: \$100 for all users, to be refunded promptly when a representative of The Paradise Lavender Farm, LLC certifies that the farm/woods is restored to found state and free of damage.

Cleaning/Landscaping fee: If the farm is not properly restored to its found state, a fee of \$20 per hour will be assessed.

Appendix B

Cleanup Checklist:

- Wipe down tables and chairs as necessary
- Remove food and beverages.
- Clean up any items on ground
- Return all furniture to the state upon arrival
- Bag all trash, take with you.
- Call Farm Contact to confirm the closing of the facility.